

## Student Visas

To be considered for a student visa, you must certify that you have the necessary finances available for the one year of the program and you must have the equivalent of a Bachelor's Degree in the United States. To obtain the student visa, you will need to send us the information below. If the information you send meets the requirements, we will send you a completed I-20 form, which you will need to secure a student visa at the U.S. Embassy located in your home country. It is your responsibility to contact the U.S. Embassy and make an appointment with them.

We will need from you the following **no later than 1 month before you are going to arrive for classes**

- 1) Completed Certificate of Finances form (see attached): The amounts on the form are not negotiable. If you do not have enough money in your accounts, you may wish to have someone financially support you through an "Affidavit of Support" (see # 3)
- 2) Bank Statements: You need to obtain an official statement from your bank showing that the balances in your account(s) are enough to cover the amount on the Certificate of Finances.
- 3) Affidavit of Support: You can obtain this form online at: <http://www.uscis.gov/files/form/i-134.pdf> if you need a third party (family member or friend) to financially hold themselves liable for your tuition payments if you fail to make them.
- 4) Official Transcript: You need to contact your university or college that you received your B.A. (or equivalent or higher degree) from. They need to send directly to PWI an official transcript translated in English that lists the classes you took, the grades you received, and the degree you were granted upon graduation. Translations must be done by an official translator, not you or a friend.
- 5) IERF report: If your university is outside of the U.S., you also need to have the university send an official transcript to the IERF. <http://www.ierf.org/> The IERF, for a fee, will determine if your degree is equivalent to a B.A. in the U.S. If your degree is not equivalent to a B.A., you may not be able to obtain a student visa. This would require further review by PWI.
- 6) Personal Information: We need the following personal information from you:
  - a. Full legal name
  - b. Date of birth
  - c. Country of birth
  - d. Country of citizenship
  - e. Permanent address
  - f. Address that you will be staying at in the U.S. even if it is a hotel
  - g. Dependent information (children or spouse)
    - i. Same information as above

Some additional Information on the Transcripts and Student Visas:

### Transcripts

The educational systems of different countries can vary considerably. For example, sometimes a four year degree in one country might be equivalent to only three out of four required years to receive a bachelor's degree in the United States (this is often true for Australian applicants). In order for us to accurately assess your educational background you must send a copy of your transcript to the International Education Research

# Process Work Institute

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Foundation Inc. (IERF). You may, however, wish to do a little research or ask around if you have any question as to whether or not your degree will transfer before incurring the expense and time of the IERF report as well as the application process.

If you decide to go ahead with the process, the next step is to request an application for transcript evaluation. IERF will evaluate your transcripts for equivalency to the US educational system. Contact: International Education Research Foundation Inc. (IERF) Credentials Evaluation Service, PO Box 3665 Culver City, California 90231-3665, USA Tel: 310-258-9451 Fax: 310-342-7086 [www.ierf.org](http://www.ierf.org) Email: [info@ierf.org](mailto:info@ierf.org) . There is a fee for this service. The least expensive, basic service is sufficient. It is called a GENERAL REPORT in the IERF information booklet. These reports take about 15 days from when they receive all of your information and payment. You can get a 24hr rush service or a 5 day service at additional costs. Please check their website.