

Interim Status Application

I, _____, wish to apply for Interim Student Status.
Please print full name

I intend to begin my Interim Status on _____, _____, _____.
Month Day Year

I understand that my Interim Status will expire exactly one year from this date and that I must at that time decide whether or not to continue my studies as an enrolled student.

I have read the Interim Policy below. I understand and agree to the rules stated in the policy. I have informed the members of my Study Committee, and they have each signed below. I have also signed below.

 Study Committee Member Signature

 Study Committee Member Signature

 Study Committee Member Signature

 Study Committee Member Signature

 Interim Status Applicant Signature

Interim Status Policy

1. To take time off from the Masters of Process Work or Diploma Program, the student fills out this application form. The student then discusses this with he/her study committee and obtains a written recommendation for interim status. This form is then kept on file in the student's records.
2. An interim can only be taken once in the course of study and can last no longer than one year. During this time, the student is not an active student. This means that no courses, supervision, casework, internships, and practicums are officially recognized. The student cannot participate as a beisitzer in exams or assist in any of the center courses or seminars. The student is not eligible to request matters relating to their studies like committee meetings, feedback sessions, or teaching meetings where students are discussed in regard to exams. Administrative work pertaining to the student is also put on hold during this time.
3. A student taking an interim leave is asked to pay off retroactive debts, ie., if behind on student fees, these should be paid in full up to the beginning of the interim.
4. No interim is granted during the final year of study leading up to the final exams. Once a student has been announced to be in his/her final year of study in preparation for final exams, an interim is not possible without forfeiting this status. The student must be enrolled continually with no interruption of study during this final year leading up to the completion of the program.
5. The interim period is considered "time out" and does not apply to the required minimum four years of study. When the student reinstates active student status, the time once again applies toward the program requirements. In other words, students must be enrolled for the minimum of four years of study.